

## Progress Update – EIT Review of Built and Natural Environment

No.	Recommendation	Lead Responsibility	Finance Manager	Anticipated Completion Date/ Completion Date	Quarter 1 Evidence of progress Presented to Committee on 12/09/11 (Please state current position on recommendation or alternative action taken)	Q1 Savings/Costs to Date (please state whether actual or estimated)	Q1 Assessment of progress (Categories 1-4)
1	The introduction of a simplified model for applying for a Blue Badge similar to that operated by other local authorities.	Bill Trewick		Dec-11	(as previous)	None to date.	2 – On Track
2	An additional charge (initially £3) for the production of a digital photograph to be used on a Blue Badge be added to the administration charge levied.	Bill Trewick		Dec-11	Government has since reviewed the maximum charge that can be applied. This is to be taken forward in 2012.	None to date.	2 – On Track
4	Six further sites identified be surveyed to assess their position against criteria and are closed if appropriate.	Simon Milner		Jul-11	Completed last quarter.	Estimated £25,000 saving in 2011/12	1 – Fully Achieved
6	Annual surveys be conducted at all sites to determine if they meet national criteria.	Simon Milner		Annual programme	Remaining 4 sites closed at end of July 2011.	Estimated £3K	1 – Fully Achieved
7	Annual surveys determine the number of unaccompanied children using School Crossing Patrol sites.	Simon Milner		Annual programme	Completed in last quarter.	None anticipated	1 – Fully Achieved

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8	A review of the trading account arrangements with the intention of bringing the service into a revenue funding position.	Andy Bryson		Apr-12	As previous quarter.	None to date.	2 – On Track
11	The introduction of long stay car parking charges at Yarm Rail Halt.	Bill Trewick		Apr-11	As previous quarter.	None to date.	3 – Slipped
12	The principle of charging for car parking in Yarm and that it is introduced as part of a wider review of car parking charges across the Borough.	Bill Trewick		Jul-11	Borough wide car parking strategy drafted and due to be considered by Cabinet in November 2011. This will be alongside proposals for Yarm.	None to date.	3 – Slipped
13	Income generated by car parking charging in Yarm contribute towards the provision, maintenance and security of car parking facilities and other public transport measures.	Bill Trewick		Jan-12	As previous quarter.	None to date.	3 – Slipped
14	Income generated by car parking charging in Yarm contribute towards the provision, maintenance and security of car parking facilities and other	Bill Trewick		Apr-12	As previous quarter.	None to date.	3 - Slipped

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	public transport measures.						
<b>Predicted savings of Review</b>				£378k	<b>Actual Savings of Review to Date (including all recommendations)</b>		
<b>Human Resources Implications</b>				No further implications from previous update			

## Progress Update – Cemeteries 1 Future of Cemeteries

No	Recommendation	Responsibility	Anticipated Completion Date/ Completion Date	Evidence of Progress 20/06/11	Assessment of progress (Categories 1-4) 20/06/11	Q1 Evidence of Progress Presented to Committee 12/09/11	Q1 Assessment of progress (Categories 1-4)
23	The development of a woodland cemetery at Thornaby be considered by the Capital Asset Strategy Group to identify appropriate funding streams and that the extension and creation of a woodland cemetery be undertaken in one single phase to minimise the risk of subsequent phases causing damage to previously completed works.	Jayne Robins / Sue Daniels / C&AS Working Group	Sept 2008  April 2009  April 2012	Works on-going – Team working closely with Urban Design. Site meeting planned for 9/5/11 to discuss scope and location of works.  Design scheme to include the agreed Commemorative Memorial Wall, memorial garden with dedicated trees, the development of a woodland burial area and extensions to the existing lawn graves sections.	2 – On track	Works on Thornaby Cemetery are due to start in August to provide a woodland burial area, together with other capital improvements which include the additional of 4 new sections and a memorial wall and gardens, with a selective of trees available for additional dedications. Depending on weather conditions, the scheme will be completed by October 2011.	2- On track

24	The identification of further woodland burial sites be supported.	Paul Hutchinson/Garry Cummings / Sue Daniels	April 2009 / October 2009  April 2012	The consideration of additional woodland burial sites continues to be supported in conjunction with the exploration of additional land for the purpose of burial.	2 – On Track	The exploration of additional burial land is on-going.	2 – On track

## Progress Update – Cemeteries 2 Management of Cemeteries

No	Recommendation	Responsibility	Anticipated Completion Date/ Completion Date	Evidence of Progress 20/06/11	Assessment of progress (Categories 1-4) 20/06/11	Q1 Evidence of Progress Presented to Committee 12/09/11	Q1 Assessment of progress (Categories 1-4)
6	That inscribed commemorative memorial wall plaques and featured remembrance areas be provided by Bereavement Services to allow bereaved families to commemorate the memory of a loved one.	Jayne Robins	By April 2010	<p>Generic design of commemorative memorial wall agreed. Team working closely with Urban Design.</p> <p><b>Durham Road Scheme:</b> Commemorative Memorial Wall to enable bereaved families to place dedicated memorial plaques in memory of their loved ones.</p> <p><b>Billingham Scheme:</b> Urban Design Team are currently working on the design plan. Scheme will include the agreed memorial wall, together with a water feature to create a peaceful and tranquil area for quite</p>	2 – On Track	<p>Three cemeteries capital projects will commence in August 2011 with an estimated completion date of 12 weeks.</p> <p>A standardised memorial wall has been agreed for the three sites and a recent procurement exercise has identified 2 preferred suppliers of memorial wall plaques, with a choice of 3 plaque sizes for bereaved families. Thornaby and Billingham Cemeteries will have the addition of a memorial garden which, in the case of Thornaby, will provide an additional option of memorial trees.</p>	2 – On track

				contemplation. <b>Thornaby Scheme:</b> (Please see Cemeteries 1)			
7	That a programme for removal of kerb surrounds in traditional areas be developed starting first with the oldest graves and those which have damaged or dangerous kerb sets as identified by the inspection programme, following detailed consultation and consideration of all the issues including alternative uses for the old kerb sets.	Jayne Robins/Richard Bradley	Dec 2012	Kerbsets on 'traditional' graves form part of the memorial audit. Damaged and/or dangerous kerbs are being managed in-line with the memorial inspection programme.	2 – On Track	Kerbsets on traditional areas are being inspected and made safe where required as part of the larger memorial inspection process.	1- Complete
9	That the Council's regulations be enforced in respect of all unauthorised memorials following the extensive publicity programme and after giving grave owners a period of notice to remove unauthorised items from graves.	Jayne Robins/Richard Bradley	April 2009  April 2012	Post August 2009 scheme in place  Pre August 2009 – Team is currently working closely with the Communications Unit to formalise a comprehensive and sensitive Communication Strategy to be delivered during Summer/Autumn 2011	1 – Fully Achieved  2 – On Track	A full audit of all cemeteries has now been completed which has identified those memorials which are not compliant with the policy for the placement of personal effects within the 25% personalisation area. Staff are actively engaging with bereaved families to educate on the new policy and this will be strengthened with the publication of the Communication Strategy in Summer / Autumn 2011.	2- On track

## Progress Update – Review of Carbon Management

No	Recommendation	Responsibility	Anticipated Completion Date/ Completion Date	Evidence of progress 20/06/11	Assessment of progress (Categories 1-4) 20/06/11	Q1 Evidence of progress Present to Committee 12/09/11	Q1 Assessment of progress (Categories 1-4)
2	The Committee recommends that a Carbon budget pilot scheme is introduced to explore the practicalities and potential benefits of introducing such a scheme on a Council wide basis and an evaluation report be produced after one full year's carbon budgeting, bringing forward recommendations on the feasibility of scheme across all Council's services.	Mike Chicken	Trial during 2010/11 to complement CRC Energy Efficiency Scheme baseline year data.	AMR reports anticipated May 2011 to be used to determine feasibility of developing this approach	2-on-track	Changes to CRC reporting have diverted resources from the pilot programme. Trial to be rescheduled for 2012.	Slipped 3
5	the Committee recommend that a report be compiled so that all schools were identified showing their level of commitment to the carbon reduction strategy.	Stephen Calvert	CRC active from April 2011  Carbon Management review ongoing	Work with schools initiated following updated information on schools from Government	2-on-track	All schools aware of impact of CRC on budgets.	On track 2
7	The Committee recommend that an audit of all Stockton Schools is carried out to identify where mechanical ventilation and air conditioning is	Ian Hodgson	From April 2010	Awaiting post BSF review	3-slipped	Delayed due to uncertainty post BSF. To be delivered in 2012.	Slipped 3

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	used and a plan to replace with natural ventilation be developed.						
9	The Committee recommend that an action plan be drawn up for the refurbishment of SBC buildings to improve the DEC rating as soon as possible.	Ian Hodgson	31-Mar-11	Further VR applications under consideration. Monitoring completed and dialogue with suppliers on going.	2-on-track	Asset review, workwise and installation of voltage reduction have achieved significant improvements.	On track 2
10	the Committee recommend the investigation of using SBC community centres as community education facilities to show energy saving and micro generating technologies.	Stephen Calvert	31-Mar-11	Information meeting held 1 February 2011. Next steps being planned and resources being identified.	2- on-track	Opportunities for photovoltaic panels identified.	On track 2
13	The Committee recommend exploring the possibility of introducing wireless connectivity and e-readers for councillors and officers attending meetings to reduce the amount of printing required for meetings.	Ian Miles	Ongoing through 2010	Ongoing through 2011	2-on-track	Wireless connectivity being trialled in two locations to assess reliability and security.	On track 2
15	The Committee recommend that a concerted effort be made to encourage greater use of phone &	Ian Miles	2010	In process	2 on-track	Car mileage claims down significantly. Video conferencing to be installed in Billingham and Stockton in September 2011.	On track 2

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	video/web conferencing to cut down on business travel.						
16	The Committee recommend that the Workwise scheme, allowing appropriate staff to work from home, be increased as much as possible to reduce the number of car journeys and the carbon output in council buildings.	Garry Cummings	From 2011	Ongoing	2-on-track	Workwise pilot in Kingsway and Queensway achieved around 50% space saving. Car mileage has been reduced.	On track 2
17	The Committee recommends that the Workwise programme address any unfairness that might arise when exporting the carbon footprint and associated costs to council employees.	Garry Cummings	From 2011	Ongoing	2-on-track	Ongoing	On track 2
18	The Committee recommend that a strategy for ICT across the council leads to greater efficiencies and more effective management of the carbon emissions including the use of shared printers and purchasing equipment at the minimum	Ian Miles	September 2010  Ongoing	Ongoing	2-on-track	Printer rationalisation being implemented following a procurement process.	On track 2



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	required specification.						
19	The Committee recommend the introduction of an energy saving strategy across all Stockton's schools to ensure energy saving approaches are taken for all non-networked items of technology (i.e. whiteboards, non-networked computers, projectors etc).	Steve Calvert	Apr-11	Technical problems have delayed full implementation of energy monitoring. Planned to be resolved June 2011	3-slipped	Some technical issues to be resolved.	Slipped 3
20	The Committee recommend that the specification to procure bidders to form a Local Education Partnership to deliver the Building Schools for the Future programme is drafted to ensure that the most carbon efficient ICT systems are provided and maintained under a managed service agreement.	Ian Ithurralde	<del>Apr-11</del>  To be determined – further information on date in Autumn 2011	No further action at present	3-slipped	The demise of BSF means this will not be actioned.	4